

## Your Partner in Procurement Transformation

Procurement plays a central role in the effectiveness of government "business." Buyers must be able to fulfill time-sensitive customer requests accurately and cost-effectively. That level of efficiency requires your people, processes and technology to be in sync. That is where NIGP Consulting comes in. Our team of public procurement experts will ensure your decisions, and ultimately your spend, are founded upon industry best practices and compliant with ever-evolving government standards, statutes, policies and procedures.

## Who Are NIGP Consultants?

NIGP consultants are certified public procurement professionals who have served as a manager, director or purchasing agent for at least one public sector agency. Some have served as the procurement director for entire states or cities. Each has an average of 18 years of "in the trenches" experience.

They understand the unique circumstances impacting government procurement and are exceptionally skilled at effecting meaningful change to the benefit of your agency, customers, suppliers and constituents.

In other words, every NIGP Consultant has been exactly where you are now.

# Who Do We Help?

Any government entity that wants to transform procurement, including:

- Federal agencies
- State agencies
- City, county, municipal agencies
- Airports
- Public safety agencies
- K-12 and higher education institutes

## How We Can Help You

As NIGP consultants, we like to think of ourselves as an extension of your team. Yes, we work for you. But, more importantly, we work with you as strategic partners to identify the ways in which you can streamline and strengthen your procurement function. We can assist you with:



Procurement / business system maximization



Legislation, statues and codes enablement



Interdepartmental relationships

and forecasting



Benchmarking and best practices



Organization and staffing

Management reporting

Records management



Performance evaluation



Purchasing policies and procedures



Project management

#### How We Work

Our NIGP Consultants will thoroughly assess your current procurement practices, processes, procedures and policies, consulting with your team, customers, suppliers and agency partners as necessary. We will then provide a detailed analysis of current challenges and a focused action plan with relevant solutions that will help you align business practices, eradicate waste in your processes and maximize the value of every dollar.

"The District recently completed a strategic procurement assessment with NIGP Consulting and I believe that it was a very worthwhile endeavor. The process was smooth and the consultant extremely knowledgeable in public procurement. The final report had great information specific to our unique needs and is being used as a roadmap for future changes in our organization."

# Take a Closer Look at How NIGP Consultants Can Help You

#### **Strategic Plans**

Assistance with the development of unique strategic plans for organizational transformation or continued advancement of best practices.

#### **Strategic Procurement Assessment**

A high-level analysis of current legislation, policies, procedures, business processes and procurement technology to identify efficiency opportunities.

#### **Benchmarking & Best Practices**

Performance metrics identification to ensure you can achieve continuous improvement and maximum efficiency during your procurement transformation.

#### **Performance Assessment**

An in-depth analysis of your procurement service delivery strategies, customer service, and effectiveness, efficiency, and compliance with required procurement laws and practices.

#### **Strategic** Services

## Strategic Sourcing

Analysis of your procurement spend within the assessment, planning, and management stages of procurement events. May include contract portfolio analysis, data analytics, market analysis and opportunity assessments.

### **Organizational Review**

A review of your procurement's organizational structure, roles and responsibilities, and delegation of authority, as well as staff knowledge/skills, certification, development plans, and performance metrics. Recommendations may be provided regarding changes to supply chain management, staff and resource assignments; internal controls; and purchase/contract execution.







## **Staff Augmentation** & Implementation

Assistance with the implementation of proposed recommendations or to serve as "additional hands". Roles may range from a Chief Procurement Officer to a P-Card Administrator or Buyer and include technology plan review and implementations, project management, process mapping, procurement document preparation, training, centralized and decentralized procurement, staff management, and change management.

## **Technology Maximization**

A review of your organization's level of effectiveness in the use of technology to deliver high quality procurement services. This includes an assessment of currently deployed technology systems to ensure feature sets are being maximized and proper internal controls are being applied.



## **Additional Tools for Success**

NIGP Consulting services integrate with the NIGP's coding services, training programs, inventory analysis and rationalization capabilities to achieve maximum efficiency and effectiveness.

#### **Expert Assistance**

Advice and assistance with local preference laws; MBWBE programs; protests; appeal reviews; legislation reviews; revisions to ordinances, policies and procedures; document development (e.g. terms and conditions, solicitation templates, contract templates); and how-to-dobusiness booklets.

For over 60 years, the National Institute of Government Procurement (NIGP) has specialized in developing, supporting, and promoting the public procurement profession. Periscope Holdings holds the exclusive license from the NIGP to maintain, enhance, and market NIGP Consulting services and the NIGP Code.